



THE FORWARD PLAN

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to www.towerhamlets.gov.uk/forwardplan or for smart phone/tablet users scan the QR code to the right with your device camera.



Tower Hamlets Council Forward Plan

Advance notice of Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions are taken by the Mayor, or the Mayor in Cabinet. The Cabinet comprises of Mayor, Lutfur Rahman and the following Members:

Councillor Ohid Ahmed, Deputy Mayor
Councillor Rofique U Ahmed, Cabinet Member for Regeneration
Councillor Shahed Ali, Cabinet Member for Environment
Councillor Abdul Asad, Cabinet Member for Health and Wellbeing
Councillor Alibor Choudhury, Cabinet Member for Resources
Councillor Shafiqul Haque, Cabinet Member for Jobs and Skills
Councillor Rabina Khan, Cabinet Member for Housing
Councillor Rania Khan, Cabinet Member for Culture
Councillor Oliur Rahman, Cabinet Member for Children's Services

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#).

Individual notices of new Key Decisions will be published on the website as they are known, whilst a Forward Plan collating these decisions will be published 28 days before each Cabinet meeting. The Forward Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required. [The Committee pages](#) on the Council website include copies of the Forward Plan, Cabinet and other meeting dates and the publication dates of the Forward Plan.

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (including on the website) as early as possible and Urgency Procedures as set out in the Constitution will have to be followed.

The most effective way for the public to make their views known about the issues listed in the Forward Plan is to examine the consultation column of the Forward Plan, and/or contact the report author or Cabinet Lead Member as soon as possible, and no later than 10 working days before the decision is expected to be taken.

You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Reports, appendices and background papers will be available on the Council's website 5 clear working days before the Cabinet meeting. For all other information or to submit documents in relation to any issue, please contact the relevant officer.

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session.

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Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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* New Issues published since the last Forward Plan

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Title of Report	Anchorage House - Break Clause Notice to the Landlord	Ward All Wards	Key Decision? Yes
Summary of Decision	Endorsement of the Authority's action to serve notice to vacate Anchorage by June 2013.		

Decision maker Date of decision	Mayor's Executive Decision Making 01/03/13		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk		
Who will be consulted before decision is made and how will this consultation take place	Other directorates have been consulted as part of the smarter working programme, which requires all of the Councils activities on EID complex to relocate into Mulberry. This process has been ongoing for the last year and will continue until the vacation date of June 2013.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NO (as this has already been undertaken as part of the Smarter Working Programme)		
Contact details for comments or additional information	Ann Sutcliffe (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk		
What supporting documents or other information will be available?	n/a		
Is there an intention to consider this report in private session and if so why?	Yes Under Paragraph 3 of Section 12A of the Local Government Act 1972 (Information relating to the financial or business affairs of any particular person (including the authority handling the information), the report will include the commercial strategy for concluding the dilapidation settlement, which will include a financial sum.		

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Title of Report	Appointments to the Board of Tower Hamlets Homes	Ward All Wards	Key Decision? Yes
Summary of Decision	To appoint two Councillor Board Members to the Tower Hamlets Homes Board.		

Decision maker Date of decision	Mayor's Executive Decision Making 20/02/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	n/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	John Coker (Strategic Housing Manager, Development & Renewal) john.coker@towerhamlets.gov.uk
What supporting documents or other information will be available?	Mayor's Executive Decision paper
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Anchorage House - Dilapidations settlement	Ward East India & Lansbury	Key Decision? Yes
Summary of Decision	Executive Mayor is requested to instruct officers with the preferred settlement option for the dilapidations settlement on Anchorage House following consideration of the options available as set out in the paper.		

Decision maker Date of decision	Mayor's Executive Decision Making Not before 16/04/13		
Community Plan Theme	One Tower Hamlets		
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk		
Who will be consulted before decision is made and how will this consultation take place	n/a n/a		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a		
Contact details for comments or additional information	Ann Sutcliffe (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk		
What supporting documents or other information will be available?	n/a		
Is there an intention to consider this report in private session and if so why?	Yes Under Paragraph 3 of Section 12A of the Local Government Act The report will contain sensitive financial information.		

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Title of Report	Strategic Performance, 13/14 General Fund Revenue Budget and Capital Programme Monitoring Q1	Ward All Wards	Key Decision? Yes
Summary of Decision	To note and agree the actions in the report		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Kevin Kewin, (Service Manager, Strategy & Performance, Chief Executive's) kevin.kewin@towerhamlets.gov.uk, Paul Thorogood (Interim Service Head Finance and HR Development, Resources) paul.thorogood@towerhamlets.gov.uk
What supporting documents or other information will be available?	Files held by Directorates and Corporate Finance (7th Floor, Mulberry Place) and Strategic Performance Team
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Improving post-16 educational attainment in Tower Hamlets: Response to the Scrutiny Challenge Session	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider the report of the scrutiny working group and agree the action plan in response to the challenge session recommendations.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) cllroliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Internal: -CSF staff involved as internal consultees, and provided findings from their post-16 educational attainment review -Advice, Information and Guidance services -Young Mayor External: -Heads of 6th forms -Tower Hamlets College -Queen Mary College (University of London) - Year 12 & 13 students in further education
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	The decision does not require an Equality Analysis. The final report will however look at whether any particular equality groups are disproportionately impacted.
Contact details for comments or additional information	Naznin Chowdhury (One Tower Hamlets) naznin.chowdhury@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Community Safety Partnership Plan 2013-16	Ward All Wards	Key Decision? No
Summary of Decision	To approve the Community Safety Partnership Plan 2013-16 and the priorities set out within it.		

Decision maker Date of decision	Council 27/11/13
Community Plan Theme	A Safe and Cohesive Community
Cabinet Member	Councillor Ohid Ahmed, (Deputy Mayor) ohid.ahmed@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	<p>Borough-wide public consultation April – August 2012 on top 3 community safety priorities. Consultation included series of 12 public meetings (Community Safety Road-shows) one per ward or paired ward if wards shared Police Sergeant, one borough public meeting, an elected members consultation meeting and a presentation to the Police and Community Safety Board Executive. Meetings were supplemented by letters to residents already engaged with the Council in previous public consultations, letters to Community Safety Partnership members (organisations) and letters to third/voluntary/community (including Tenant Resident Associations) sector and a mytowerhamlets consultation survey on the website.</p> <p>Further to the above public consultation, members of the Community Safety Partnership (including representatives from internal council directorates and external agencies) have been consulted through the CSP Strategy Group (Police, Fire Service, Probation, Health, Victim Support, Council for Voluntary Service, YOT, Safeguarding Adults, Safeguarding Children) and at Community Safety Partnership Meetings throughout the development process, culminating with approval on 13th March 2013.</p> <p>Letters, public meetings, elected member meetings, consultation survey on mytowerhamlets website.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes Completed on 19th April 2013
Contact details for comments or additional information	Andy Bamber (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk
What supporting documents or other information will be available?	Community Safety Plan 2013-16 (Appendix 1) Public Consultation Report (Appendix 2) Equalities Considerations (Appendix 3) Equalities Analysis, initial screening (Appendix 4)
Is there an intention to consider this report in private session and if so	No

why?	
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Title of Report	Licensing Policy Review	Ward All Wards	Key Decision? No
Summary of Decision	To agree the Licensing Policy consultation at Cabinet on 13 th March 2013.		

Decision maker Date of decision	Cabinet 11/09/13 Council 18/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Ohid Ahmed, (Deputy Mayor) ohid.ahmed@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	A wide range of consultation will take place on the Policy. This will include but not be limited to: responsible Authorities (Police, LEPFA, etc), interested agencies, businesses, Ward Panels, Faith Groups, Safeguarding Panels, RSLs, Schools, interested groups, trade associations and the Youth Panel. This consultation will take place through My Tower Hamlets and will be publicised on line. Direct contact via the post and electronically.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Checklist to be done by 15/1/13
Contact details for comments or additional information	Andy Bamber, (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk, David Tolley (Head of Consumer and Business Regulations Service, Safer Communities, Communities Localities & Culture) david.tolley@towerhamlets.gov.uk
What supporting documents or other information will be available?	The Licensing Policy
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Removing Barriers to Youth Employment: Response to the Scrutiny Review	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider the report of the scrutiny working group and agree the action plan in response to the review recommendations.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Shafiqul Haque, (Cabinet Member for Jobs and Skills) Shafiqul.Haque@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Consulted with partnership groups (Young People Preparing For Adulthood Taskgroup), met with key stakeholders (such as Tower Skills), focus groups with young people.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Vicky Allen (Strategy Policy & Performance Officer, Strategy, Corporate Strategy and Equality Service, Chief Executive's) vicky.allen@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Mental Health and Housing: Response to the Scrutiny Challenge Session	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider the report of the scrutiny challenge session and agree the action plan in response to the review recommendations.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	A Scrutiny Challenge Session was undertaken in December 2012. Part of the session focused on feedback from Members on public discussions around the housing application process.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	The decision does not require an Equality Analysis. There was a specific focus on Mental Health.
Contact details for comments or additional information	Paul Gresty (Strategy, Policy and Performance Officer, Corporate Strategy and Equality Service, Chief Executive's) paul.gresty@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Tower Hamlets Waste Strategy	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree a list of environmental pledges and to note the progress made to date on the preparation of a revised Waste Strategy for Tower Hamlets.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Shahed Ali, (Cabinet Member for Environment) shahed.ali@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Consultation has been undertaken with residents, key partners and neighbouring local authorities. The consultation was undertaken through a postal and online survey and through a series of roadshow events and focus group meetings held throughout the Borough.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, to be completed by June 2013
Contact details for comments or additional information	Fiona Heyland (Head of Waste Strategy Policy and Procurement, Public Realm, Communities Localities & Culture) fiona.heyland@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Draft Whitechapel Vision Masterplan Supplementary Planning Document (SPD)	Ward Bethnal Green South; All Wards	Key Decision? Yes
Summary of Decision	Approval of draft Whitechapel Vision Masterplan SPD for statutory public consultation.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Extensive public, landowner, business and key stakeholder consultation has been carried out in preparing the draft SPD. Internal consultation has been carried out with relevant services across the Council. Following approval by Cabinet the draft SPD will be subject to a statutory period of consultation during which the public and key stakeholders can make formal representations.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, EqIA will be submitted as an appendix to the Cabinet Report
Contact details for comments or additional information	Michael Bell, (Strategic Planning Manager, Development & Renewal) michael.bell@towerhamlets.gov.uk, Owen Whalley (Service Head Planning and Building Control, Development & Renewal) owen.whalley@towerhamlets.gov.uk
What supporting documents or other information will be available?	The Draft SPD will be an appendix to the Cabinet Report.
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Co-regulation and accountability of Registered Providers	Ward All Wards	Key Decision? Yes
Summary of Decision	The Mayor to agree the action plan, developed in response to scrutiny recommendations		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Review report prepared by a working group of members in consultation with Development and Renewal Directorate and Registered Providers Through scrutiny review group meetings.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Louise Russell (Service Head Corporate Strategy and Equality, Chief Executive's) louise.russell@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Medium Term Financial Plan Update	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>The draft Medium Term Financial Plan set out in the body of the report.</p> <p>Consider the financial outlook and medium term projections set out in this report and agree that, on this basis, no immediate action is required to develop additional savings for 2014/2015.</p> <p>Note that the financial position is subject to many unknowns and that officers will monitor the financial position closely and report back at regular intervals to MAB SARP during the financial year on developments in Government policy and their implication on the MTFP planning assumptions.</p>		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Reporting to CMT and MAB SARP
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Paul Thorogood (Interim Service Head Finance and HR Development, Resources) paul.thorogood@towerhamlets.gov.uk
What supporting documents or other information will be available?	To be determined during the writing of the report
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Public Health Procurement Plan 2014-15	Ward All Wards	Key Decision? Yes
Summary of Decision	The approval of the Public Health procurement plan for 2014-15 to enable procurement to commence.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Healthy and Supportive Community
Cabinet Member	Councillor Abdul Asad, (Cabinet Member for Health and Wellbeing) abdul.asad@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	<p>We have consulted with the Mayor and Lead members Other services within Education, Social Care and Wellbeing Council directorates – through DMTs Voluntary sector representatives and Health Watch Clinical Commissioning Group, Local Medical Council and Local Pharmaceutical Council</p> <p>Consultation of stakeholders and partner organisations has taken place through: Briefing meetings with the Mayor and Lead members Consultation on report at DMT, CMT and MAB Meetings of the Public Health Commissioning Reference Group including Healthwatch and voluntary sector representation Individual briefings and meetings with current providers</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equality screening assessment is being completed by 31st July 2013.
Contact details for comments or additional information	Dr Somen Banerjee (Interim Director of Public Health) somen.banerjee@towerhamlets.gov.uk
What supporting documents or other information will be available?	Report to Cabinet 9th January 2013 entitled, Future Commissioning Arrangements for Public Health Services Tower Hamlets Health and Wellbeing Strategy (Draft) Tower Hamlets Strategic Plan Local Authority Circular, Ring Fenced Public Health Grant, (Gateway Reference 18552), Department of Health, 10 January 2013
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Asset Efficiency Review	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>1. Note the outline business case (OBC) which details further viability assessment as requested in February 2013 Cabinet (cab 81/123).</p> <p>2. Authorise the Corporate Director of Development and Renewal and Corporate Director Community Localities and Culture, in conjunction with the Assistant Chief Executive Legal, to enter into a long term lease for the purpose of a consolidated depot.</p> <p>3. Authorise officers to proceed with the disposal of the sites identified within the outline business case in accordance with the proposed programme to allow for the relocation of services to a consolidated depot and a new town hall.</p> <p>4. Authorise officers to proceed with a final financial business case to provide detailed analysis to satisfy the procurement appraisal as detailed in the outline business case.</p> <p>5. Authorise a further £200,000 to be funded from the general reserve. These funds will take the outputs identified within the OBC for the site and complete technical, procurement and legal due diligence. This will allow officers to seek final cabinet approval through the production and submission of individual final business cases for the four development sites identified as enabling sites in accordance with the proposed OBC delivery programme. Noting that this allocation and that provided in February 2013 cabinet (81/123) will be a pre-emption on any long term lease arrangements which are entered into.</p> <p>6. Authorise officers to adopt a capital estimate and proceed with the temporary decant proposal for the existing Watts Grove Depot in the event that a long term lease for a consolidated depot cannot be secured.</p> <p>7. Authorise officers to re-use or bring forward disposal proposals for the sites at Blackwall, Watts Grove, Commercial Road, Newell St, Jack Dash House, Albert Jacobs House and Toby Lane. Noting that proposals for Commercial, Mixed-Use and Housing purposes will be done within the Council's planning framework requirements.</p>		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	D&R, CLC and ESCW directorates Third Party delivery contractor – Veolia Third Party leasing agents Formal meetings with minutes produced
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, to be completed June 14th 2013

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<p>Contact details for comments or additional information</p>	<p>Ann Sutcliffe, (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk, Jamie Blake (Service Head of Public Realm, Communities Localities and Culture) jamie.blake@towerhamlets.gov.uk</p>
<p>What supporting documents or other information will be available?</p>	<p>Cab 81/123 Outline Business Case - To be provided with report.</p>
<p>Is there an intention to consider this report in private session and if so why?</p>	<p>Yes Report will contain information relating to the financial or business affairs of any particular person (including the authority handling the information) Report will contain information relating to any consultations or negotiations or contemplated consultations in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</p>

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Title of Report	Sexual Entertainment Venue Policy	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree the Sexual Entertainment Venue Policy		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Ohid Ahmed, (Deputy Mayor) ohid.ahmed@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	A wide range of consultation would have taken place on the Policy, this has included but not limited to: responsible authorities (Police, LEPFA, etc), interested agencies, businesses and residents groups. The consultation has taken place through My Tower Hamlets and will be publicised on line. Direct contact via the post and electronically.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Checklist to be carried out by 1st August 2013
Contact details for comments or additional information	Andy Bamber, (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk, David Tolley (Head of Consumer and Business Regulations Service, Safer Communities, Communities Localities & Culture) david.tolley@towerhamlets.gov.uk
What supporting documents or other information will be available?	The Sexual Entertainment Venue Policy
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Proposed Expansion of Stebon School	Ward Mile End East	Key Decision? Yes
Summary of Decision	To publish statutory proposals for the expansion of the school		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) cllroliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Consultation with parents and other interested parties Meetings, correspondence
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Kate Bingham, (Service Head, Resources, Education Social Care and Wellbeing) kate.bingham@towerhamlets.gov.uk, Pat Watson (Head of Building Development) pat.watson@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

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Title of Report	Education, Social Care and Wellbeing Capital Programme 2013/14	Ward All Wards	Key Decision? Yes
Summary of Decision	To seek approval to progress schemes in the capital programme		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) cllroliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Consultation with affected schools and centres Meetings, correspondence
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Kate Bingham, (Service Head, Resources, Education Social Care and Wellbeing) kate.bingham@towerhamlets.gov.uk, Pat Watson (Head of Building Development) pat.watson@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Planning for School Places - 2013/14 Review	Ward All Wards	Key Decision? Yes
Summary of Decision	Approval of strategy to meet growth in need for school places		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) cllroliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Internal consultation with other directorates, consultation with affected schools. Through corporate board structure, other meetings
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Kate Bingham, (Service Head, Resources, Education Social Care and Wellbeing) kate.bingham@towerhamlets.gov.uk, Pat Watson (Head of Building Development) pat.watson@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Community Infrastructure Levy (CIL) – Revised Draft Charging Schedule	Ward All Wards	Key Decision? Yes
Summary of Decision	Approval of amendments to the CIL Draft Charging Schedule for a further six week public consultation and approval for submission to an examination in public.		

Decision maker Date of decision	Cabinet 02/10/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	<p>Consultations were undertaken on iterations of this document on the following dates:</p> <ul style="list-style-type: none"> • 16th November 2012 – 2nd January 2013 • 22nd April 2013 – 5th June 2013 <p>Further consultation took place across directorates and with key partners, third sector partners and elected Members.</p> <p>Two consultations have already taken place on iterations of this document. The consultations have involved:</p> <ul style="list-style-type: none"> • Making the relevant documents available on the Council’s website, at the borough’s main libraries and Idea Stores and at the Town Hall. • Advertising the consultation for two consecutive weeks in the East End Life paper. • Sending letters advertising the consultation to relevant and interested parties. <p>Regular briefings have been presented to the Lead Member for Housing Councillor Rabina Khan, the Lead member for Resources Alibor Choudhury, and Mayor Lutfur Rahman regarding the evolution of the CIL.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Owen Whalley (Service Head Planning and Building Control, Development & Renewal) owen.whalley@towerhamlets.gov.uk
What supporting documents or other information will be available?	<ol style="list-style-type: none"> 1. LBTH Draft Charging Schedule 2. LBTH Infrastructure Planning and Funding Gap Report.

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3. Community Infrastructure Levy: Draft Charging Schedule - Summary of Consultation Responses

All of these documents are To Be Confirmed

Is there an intention to consider this report in private session and if so why?

No

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Title of Report	Contracts Forward Plan Q3	Ward All Wards	Key Decision? Yes
Summary of Decision	Consider the contract summary and identify those contracts about which specific reports are needed before Cabinet, prior to contract award by the appropriate Chief Officer for the service area and authorise the relevant Corporate Director who holds the budget for the service area to award the contract or contracts.		

Decision maker Date of decision	Cabinet 02/10/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates have consulted at toll gates on the contracts to be procured and awarded Consultation at toll gates
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Zamil Ahmed, (Senior Procurement Manager, Category and Contract Management) zamil.ahmed@towerhamlets.gov.uk, Claire Symonds (Service Head, Customer Access and ICT) claire.symonds@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	PFI Contracts - progress review 2013/14	Ward All Wards	Key Decision? Yes
Summary of Decision	To note the overall financial position on the contracts		

Decision maker Date of decision	Cabinet 02/10/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) cllroliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Consultation with relevant schools included in the contracts. Meetings, correspondence.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Kate Bingham, (Service Head, Resources, Education Social Care and Wellbeing) kate.bingham@towerhamlets.gov.uk, Pat Watson (Head of Building Development) pat.watson@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	The Mayor's Housing Statement	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Mayor's Housing Statement.		

Decision maker Date of decision	Cabinet 02/10/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Extensive consultation with stakeholders on the supporting policies that will inform the Mayor's Housing Statement, e.g. Tenancy Strategy, Allocations Scheme and Homelessness Statement Through consultative forums/circulation of draft statements and online surveys.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes To be completed on 1st July 2013
Contact details for comments or additional information	Martin Ling (Housing Policy Officer) martin.ling@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendix 1 - Mayor's Housing Statement Appendix 2 - Equalities Impact Assessment
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Fuel Poverty Strategy Action Plan	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider and approve the Fuel Poverty Strategy Action Plan		

Decision maker Date of decision	Cabinet 02/10/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Internal with Directorates and key officers External - Energy Cooperative Management Board Through meetings/circulation of draft action plan
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, to be completed by 15th July 2013
Contact details for comments or additional information	Abdul J. Khan, (Sustainable Development Manager, Strategy Innovation & Sustainability, Development and Renewal), Jackie Odunoye (Service Head, Strategy, Regeneration & Sustainability, Development & Renewal) jackie.odunoye@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Future contract options for Genesis mental health supported living schemes	Ward All Wards	Key Decision? Yes
Summary of Decision	Agree the justification presented to exempt 2 mental health supported living services from a competitive procurement process and award a direct 3-year contract award.		

Decision maker Date of decision	Cabinet 06/11/13
Community Plan Theme	A Great Place to Live; A Healthy and Supportive Community; A Safe and Cohesive Community
Cabinet Member	Councillor Abdul Asad, (Cabinet Member for Health and Wellbeing) abdul.asad@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Lead Member discussion Supporting People Steering Group Competition Board DMT MAB Lead member discussion, SP Steering Group, Competition Board and DMT have agreed that the recommendation is taken to Cabinet
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Equality Analysis Equality Assurance Checklist to be undertaken by 18th September 2013
Contact details for comments or additional information	Deborah Cohen (Service Head, Commissioning and Health, Education, Social Care and Wellbeing) deborah.cohen@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Bartlett Park Landscape Improvement Plan and Capital Estimate for Phase 1 Improvement Works	Ward East India & Lansbury; Limehouse	Key Decision? Yes
Summary of Decision	To adopt the Bartlett Park Landscape Improvement Plan and capital estimate for delivery of Phase 1 improvement works.		

Decision maker Date of decision	Cabinet 06/11/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Shahed Ali, (Cabinet Member for Environment), Councillor Rania Khan, (Cabinet Member for Culture) shahed.ali@towerhamlets.gov.uk, rania.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Public consultation undertaken between 21st May and 1st July 2012, consulted with: <ul style="list-style-type: none"> • Members of the public • Local tenants associations • Football organisations • Housing association • Statutory bodies • Play and recreation associations Consulted through a range of activities including: <ul style="list-style-type: none"> • Administering a questionnaire survey online and in hard copies • Drop in sessions at Idea Store Chrisp Street • Open air exhibitions at Bartlett Park at weekends • Stakeholder workshop • Presentations to residents associations • Members drop in sessions
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	To be completed in May 2013
Contact details for comments or additional information	Stephen Murray (Head of Arts and Events, Communities Localities & Culture) stephen.murray@towerhamlets.gov.uk
What supporting documents or other information will be available?	Bartlett Park Landscape Improvement Plan Detailed plans Consultation Summary Report
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Commissioning Plan for Young People's Supported Accommodation	Ward All Wards	Key Decision? Yes
Summary of Decision	Cabinet will be asked to approve the Commissioning Plan for Young People's Supported Accommodation		

Decision maker Date of decision	Cabinet 06/11/13
Community Plan Theme	A Great Place to Live; A Healthy and Supportive Community
Cabinet Member	Councillor Abdul Asad, (Cabinet Member for Health and Wellbeing) abdul.asad@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	<ul style="list-style-type: none"> • Homelessness Commissioning Board • Leaving Care Service • Youth Offending Service • Children's Social Care Commissioning • Young People and Preparing for Adulthood Commissioning and Delivery Group • Education, Social Care and Wellbeing Departmental Management Team • DMT, CMT, MAB, Lead Councillor • Voluntary Sector Providers currently commissioned • LBTH Legal, Finance, and Procurement Teams • Through membership on the Young People provider Group • Consultation - workshop sessions • One to one meetings with stakeholders • Service user consultation through the Leaving Care Service user involvement group • Supporting People Steering Group
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	This will be completed by 15 August 2013.
Contact details for comments or additional information	Deborah Cohen (Service Head, Commissioning and Health, Education, Social Care and Wellbeing) deborah.cohen@towerhamlets.gov.uk
What supporting documents or other information will be available?	Commissioning Plan for Young People's Supported Accommodation
Is there an intention to consider this report in private session and if so why?	Yes It is possible that some/all of the report will be exempt due to Paragraph 3 - Financial/Business affairs of any particular person/organisation.

Forward Plan August 2013

Title of Report	New Homes - Bradwell Street and Ashington East	Ward Bethnal Green South; Mile End & Globe Town	Key Decision? Yes
Summary of Decision	<ul style="list-style-type: none"> • Note the grant of £1,950,000. from the GLA for the development of 65 Council homes for rent at Bradwell Street and Ashington East sites • Authorise the Corporate Director Development & Renewal, in consultation with the Assistant Chief Executive (Legal Services) to approve the details of the proposed schemes subject to planning • Authorise the procurement of agents, consultants, technical advisers and contractors required to deliver the housing developments at Bradwell Street and Ashington East, following a competitive tendering process • Adopt capital estimates for the two developments (estimated at a total cost of £12,985,000) and agree the funding sources for the Council contribution • Refer the Capital Expenditure to Full Council for approval • Authorise the Assistant Chief Executive (Legal Services) to enter into all necessary documents to implement the decisions in respect of this report 		

Decision maker Date of decision	Cabinet 06/11/13		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk		
Who will be consulted before decision is made and how will this consultation take place	<p>A report will be submitted to the Lead Member and the Mayor and appropriate reports sent to the Mayor's Advisory Board</p> <p>Consultation with local residents</p> <p>Consultation with local stakeholders - Network Rail</p> <p>Consultation with residents in the immediate vicinity of the development sites will be consulted by Tower Hamlets Homes via established local estate meetings and site meetings. During the development process, consultation will be in the form of a public exhibition and/or leaflets showing the proposed development plans.</p> <p>Consultation with stakeholders will take place through business and site meetings.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a		

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Contact details for comments or additional information	Jackie Odunoye (Service Head, Strategy, Regeneration & Sustainability, Development & Renewal) jackie.odunoye@towerhamlets.gov.uk
What supporting documents or other information will be available?	1. The GLA Building the Pipeline Supply Grant - http://www.london.gov.uk/priorities/housing-land/increasing-housing-supply/building-the-pipeline . 2. Pre-application planning documents for Bradwell Street site
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Food Law Enforcement Plan 2013/14	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree the Food Law Plan		

Decision maker Date of decision	Cabinet 06/11/13
Community Plan Theme	A Healthy and Supportive Community
Cabinet Member	Councillor Ohid Ahmed, (Deputy Mayor) ohid.ahmed@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	n/a n/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes To be completed by 31st July 2013
Contact details for comments or additional information	Andy Bamber, (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk, David Tolley (Head of Consumer and Business Regulations Service, Safer Communities, Communities Localities & Culture) david.tolley@towerhamlets.gov.uk
What supporting documents or other information will be available?	Report and the Food Law Plan reflecting on the activities in 12/13 and the plan for 13/14
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	LIP2 3 Year Delivery Plan Refresh	Ward All Wards	Key Decision? Yes
Summary of Decision	Approval of the 3 year Delivery Plan for the transport schemes funded by TfL for submission to TfL		

Decision maker Date of decision	Cabinet 04/12/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Ohid Ahmed, (Deputy Mayor) ohid.ahmed@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Other Directorates, Stakeholders and public consultation will be carried out before this list is finalised to update and revalidate results of previous consultations on these issues. Focus Groups and short face to face questionnaires
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes To be completed by September 2013.
Contact details for comments or additional information	Jamie Blake, (Service Head of Public Realm, Communities Localities and Culture) jamie.blake@towerhamlets.gov.uk, Margaret Cooper (Section Head Transport & Highways, Public Realm, Communities Localities & Culture) margaret.cooper@towerhamlets.gov.uk
What supporting documents or other information will be available?	TfL Guidance on LIP
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Strategic Performance, 13/14 General Fund Revenue Budget and Capital Programme Monitoring Q2	Ward All Wards	Key Decision? Yes
Summary of Decision	To note and agree the actions in the report		

Decision maker Date of decision	Cabinet 04/12/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Kevin Kewin, (Service Manager, Strategy & Performance, Chief Executive's) kevin.kewin@towerhamlets.gov.uk, Paul Thorogood (Interim Service Head Finance and HR Development, Resources) paul.thorogood@towerhamlets.gov.uk
What supporting documents or other information will be available?	Files held by Directorates and Corporate Finance (7th Floor, Mulberry Place) and Strategic Performance Team
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Contracts Forward Plan Q4	Ward All Wards	Key Decision? Yes
Summary of Decision	Consider the contract summary and identify those contracts about which specific reports are needed before Cabinet, prior to contract award by the appropriate Chief Officer for the service area and authorise the relevant Corporate Director who holds the budget for the service area to award the contract or contracts.		

Decision maker Date of decision	Cabinet 08/01/14
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates have consulted at toll gates on the contracts to be procured and awarded Consultation at toll gates
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Zamil Ahmed, (Senior Procurement Manager, Category and Contract Management) zamil.ahmed@towerhamlets.gov.uk, Claire Symonds (Service Head, Customer Access and ICT) claire.symonds@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Strategic Performance, 13/14 General Fund Revenue Budget and Capital Programme Monitoring Q3	Ward All Wards	Key Decision? Yes
Summary of Decision	To note and agree the actions in the report		

Decision maker Date of decision	Cabinet 02/04/14
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Kevin Kewin, (Service Manager, Strategy & Performance, Chief Executive's) kevin.kewin@towerhamlets.gov.uk, Paul Thorogood (Interim Service Head Finance and HR Development, Resources) paul.thorogood@towerhamlets.gov.uk
What supporting documents or other information will be available?	Files held by Directorates and Corporate Finance (7th Floor, Mulberry Place) and Strategic Performance Team
Is there an intention to consider this report in private session and if so why?	No

Forward Plan August 2013

Title of Report	Contracts Forward Plan Q1 (2014-15)	Ward All Wards	Key Decision? Yes
Summary of Decision	Consider the contract summary and identify those contracts about which specific reports are needed before Cabinet, prior to contract award by the appropriate Chief Officer for the service area and authorise the relevant Corporate Director who holds the budget for the service area to award the contract or contracts.		

Decision maker Date of decision	Cabinet 02/04/14
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates have consulted at toll gates on the contracts to be procured and awarded. Consultation at toll gates
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Zamil Ahmed, (Senior Procurement Manager, Category and Contract Management) zamil.ahmed@towerhamlets.gov.uk, Claire Symonds (Service Head, Customer Access and ICT) claire.symonds@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	No

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